

O/W No. : CCET/Principal

Date: 27/01/2015

**Office Order :**

For smooth conduction of various Academic and Non-Academic activities of Institute the below mentioned committees are constituted by under signed and would come into effect from 27-01-2015. All the Vice-Chairmen are instructed to form constitution clearly defining aim, roles, rules, regulation and objectives of respective committee and submit the same to undersigned on or before 10-02-2015. All the committees constituted or the same before 19-08-2014 hence by are dissolved.

**List of Committees**

Sr. No	Name of Committee	Committee Members	Department	Designation.
01	STEERING COMMITTEE	<b>PRINCIPAL</b>	<b>N.A.</b>	<b>CHAIRMAN</b>
		HOD	CE/IT	MEMBER
		HOD	EC	MEMBER
		HOD	MECH	MEMBER
		HOD	EE	MEMBER
		HOD	B.M./I.C.	MEMBER
		F.E. COORDINATOR	H.M.& S.	MEMBER
		HOD	AUTO	MEMBER
		HOD	CIVIL	MEMBER
		HOD	M.B.A.	MEMBER
		A.O.	N.A	MEMBER
02	STUDENT AFFAIR COMMITTEE	<b>PROF. P. H. DARJI</b>	<b>MECH</b>	<b>VICE-CHAIRMAN</b>
		PROF. Y. J. PARMAR	EC	MEMBER
03	ACADEMIC MONITORINGG	<b>PROF. V. D. PARMAR</b>	<b>B.M./I.C.</b>	<b>VICE-CHAIRMAN</b>
		MR. K. R. RATHOD	CE	MEMBER
		MR. R. H. DAVDA	CE	MEMBER
		MR. V. K. JADEJA	IT	MEMBER
		MR. B. H. NAGPARA	EC	MEMBER
		Mrs. C. H. Patel	MECH	MEMBER
		Mr. S. B. Pipaliya	MECH	MEMBER
		MS. K. B WANDRA	EE	MEMBER
		MR. A. K. PARIKH	H.M. & S.	MEMBER
		MR. R. B. GATESANIYA	CIVIL	MEMBER
		MR. D. A. SANGHVI	M.B.A.	MEMBER
04	STUDENT DISCIPLINE COMMITTEE	<b>PROF. V. A. PAREKH</b>	<b>CE/IT</b>	<b>VICE-CHAIRMAN</b>
		MR. V. C. JOSHI	CE	MEMBER
		MR. SUBRAHMANYA	IT	MEMBER
		MS. K. M. PATTANI	EC	MEMBER
		Mr. B. J. Patel	MECH	MEMBER
		MR. P. S. THAKER	B.M./I.C.	MEMBER
		MS. P. R. SHAH	H.M. & S.	MEMBER
		Mr. R. B. Gatesaniya	CIVIL	MEMBER
		MR. R. R. RAVAL	M.B.A.	MEMBER
		MR. M. G. MATHUKIYA	E.E..	MEMBER

05	INDUSTRY INSTITUTE INTERACTION CELL	<b>DR. NIMIT SHAH</b>	<b>B.M./I.C.</b>	<b>VICE-CHAIRMAN</b>
		MR. A. K. RANPURA	CE	MEMBER
		MR. N. K. KANZARIA	IT	MEMBER
		MR. K. R. RANIPA	EC	MEMBER
		Mr. K. V. DAVE	MECH	MEMBER
		MR R. R. APARNATHI	EE	MEMBER
		MS. V. D. PARMAR	B.M./I.C.	MEMBER
06	LIBRARY COMMITTEE	<b>MR. M. N. DAVE</b>	MBA	MEMBER
		<b>PROF. K. R. GAWANDE</b>	<b>MECH</b>	<b>VICE-CHAIRMAN</b>
		MR. A. V. NIMAVAT	CE/IT	MEMBER
		MR. D. H. SHETH	EC	MEMBER
		MS. D. D. TEERAIYA	EE	MEMBER
		MS B. K. PATEL	B.M./I.C.	MEMBER
		MS. A. D. SHAH	MBA	MEMBER
MR. R. T. SOLANKI	H.M. & S.	MEMBER		
07	ACCREDITATION COMMITTEE	<b>PROF. P. H. DARJI</b>	<b>MECH</b>	<b>VICE-CHAIRMAN</b>
		MR. K. R. RATHOD	CE	MEMBER
		MR. S. J. AGRAVAT	IT	MEMBER
		MR. K. M. PATTANI	EC	MEMBER
		Mr. K. V. Dave	MECH	MEMBER
		MS. K. B. WANDRA	EE	MEMBER
		MR. V. D. PARMAR	B.M./I.C.	MEMBER
		MR. S. B. PRAJAPATI	H.M. & S.	MEMBER
MS. H. B. PANCHAL	MBA	MEMBER		
08	ALUMNI COMMITTEE	<b>PROF. NIMIT SHAH</b>	<b>B.M./I.C.</b>	<b>VICE-CHAIRMAN</b>
		MR. K. S. CHAVDA	CE	MEMBER
		MR. M. R. ZALA	IT	MEMBER
		MR. B. H. NAGAPARA	EC	MEMBER
		Mr. A. B. Solanki	MECH	MEMBER
		MR. M. G. MATHUKIYA	EE	MEMBER
		MS. J. H. SUTHAR	B.M./I.C.	MEMBER
MR. M. N. DAVE	MBA	MEMBER		
09	SPORTS	<b>Mr. A. C. Gohil</b>	<b>MECH.</b>	<b>VICE-CHAIRMAN</b>
		MR. V. D. SANGHAVI	CE	MEMBER
		MR. SUBRAHMANYA	IT	MEMBER
		MR. M. B. DAVE	E.C.	MEMBER
		MR. S. J. PANCHAL	B.M./I.C.	MEMBER
		MR. C. C. GHATALIYA	EE.	MEMBER
		MR. P. V. SHAH	H.M. & S.	MEMBER
MR. M. N. DAVE	M.B.A.	MEMBER		
10	CULTURAL & EXTRA CIRCULAR	<b>PROF. R. N. JOSHI</b>	<b>H.M. &amp; S.</b>	<b>VICE-CHAIRMAN</b>
		MS. S. A. DOSHI I	CE	MEMBER
		MR. D. K. LIMBANI	IT	MEMBER
		MR. K. R. RANIPA	EC	MEMBER
		MR. J. G. JHALA	MECH	MEMBER
		MS D. H. GANATRA	EE	MEMBER
		MS. B. K. PATEL	B.M./I.C.	MEMBER
		MR. S. B. PRAJAPATI	H.M. & S.	MEMBER
MS. H. B. PANCHAL	MBA	MEMBER		
11	I.S.T.E.	<b>PROF. K. S. RAVIYA</b>	<b>EC</b>	<b>VICE-CHAIRMAN</b>
		MR. S. S. PARMAR	CE	MEMBER
		MR. D. K. LIMBANI	IT	MEMBER
		MR. R. L. Patel	MECH	MEMBER
		MR V. K. MEHTA	EE	MEMBER
		MS. J. H. SUTHAR	B.M./I.C.	MEMBER
		MR. P. R. SHAH	H.M. & S.	MEMBER
		MS. H. B. PANCHAL	M.B.A.	MEMBER
MR. Y. J. PARMAR	EC	MEMBER		

12	UNIVERSITY EXAMINATION	<b>PROF. K. R. GAWANDE (G.T.U. COORDINATOR)</b>	<b>MECH</b>	<b>VICE-CHAIRMAN</b>
		MR. C. R. PATEL	CE	MEMBER
		MR. S. J. AGRAVAT	IT	MEMBER
		MR. A. I. DERVADIYA	E.C.	MEMBER
		Mr. D. B. Morabiya	MECH	MEMBER
		MR. M. G. MATHUKIYA	EE	MEMBER
		MS. J. H. SUTHAR	B.M./I.C.	MEMBER
13	RESULT ANALYSIS	MR. R. T. SOLANKI	H.M. & S.	MEMBER
		<b>PROF. V. K. JANI</b>	<b>MECH</b>	<b>VICE-CHAIRMAN</b>
		MR. R. H. DAVDA	CE	MEMBER
		MR. J. N. SOLANKI	IT	MEMBER
		MR. R. J. ACHARYA	E.C.	MEMBER
		Mr. A. N. Rathour	MECH	MEMBER
		MR. V. K. MEHTA	EE	MEMBER
14	PG-COORDINATION COMMITTEE	MS. J. H. SUTHAR	B.M./I.C.	MEMBER
		ALL C.C.	M.B.A.	MEMBER
		<b>PROF. K. M. PATTNI</b>	<b>EC</b>	<b>VICE-CHAIRMAN</b>
15	CENTRAL TIME TABLE	MR. K. R. RATHOD	CE	MEMBER
		PROF. K. R. GAWANDE	MECH	MEMBER
		<b>PROF. D. N. KHANDHAR</b>	<b>EC</b>	<b>VICE-CHAIRMAN</b>
		MR. S. S. PARMAR	CE	MEMBER
		MR. V. K. JADEJA	IT	MEMBER
		MR. R. J. ACHARYA	EC	MEMBER
		Mr. D. B. Morabiya	MECH	MEMBER
16	ANTI RAGGING CELL	MS D H GANATRA,	EE	MEMBER
		MR. P. S. THAKR	B.M./I.C.	MEMBER
		MR. P. V. SHAH	H.M. & S.	MEMBER
		<b>PROF. P. H. DARJI</b>	<b>MECH</b>	<b>VICE-CHAIRMAN</b>
		MR. M. H. PITRODA	MECH	MEMBER
		MR. B. C RAWAL	EE	MEMBER
		PROF. K. R. RATHOD	CE	MEMBER
		PROF. S. A. GADHIYA	IT	MEMBER
		PROF. S. J. PANCHAL	B.M./I.C.	MEMBER
		PROF. K. M. PATTANI	EC	MEMBER
		MS. H. B. PANCHAL	MBA	MEMBER
17	WOMEN DEVELOPMENT CELL	SHRI K. B. RAVAL	STUDENT	MEMBER
		SHRI M. J. SHAH	ACCOUNT	MEMBER
		SHRI S. B. SHAH	HOSTEL	MEMBER
		PROF. R. N. JOSHI	H.M. & S.	MEMBER
		<b>DR. K. H. WANDRA</b>	<b>PRINCIPAL</b>	<b>CHAIRMAN</b>
		PROF. V. A. PAREKH	CE/IT	MEMBER
		PROF. V. P. DARJI	MECH	MEMBER
18	PREVENTION OF HARASSMENTSAT WORKPLACE OF WOMEN	PROF. J. H. SUTHAR	B.M./I.C.	MEMBER
		SMT. L. J. KABIRA	PEON	MEMBER
		M/S. C. SHAH	STUDENT	MEMBER
		PROF. K. B. WANDRA	EE	MEMBER
		<b>PROF. V. K. JANI</b>	<b>MECH</b>	<b>VICE-CHAIRMAN</b>
		PROF. V. A. PAREKH	CE/IT	MEMBER
		PROF. GITA LAKHTARIYA	CE/IT	MEMBER
PROF. DIPA TARIAYA	EE	MEMBER		
PROF. C. H. PATEL	MECH	MEMBER		
PROF. K. B. WANDRA	EE	MEMBER		
PROF. J. H. SUTHAR	B.M./I.C.	MEMBER		
PROF. R. R. SHAH	H.M. & S.	MEMBER		

1. Principal will be President / Chairman of all Committees listed above.
2. Meeting - Notice with Agenda will be circulated amongst all Committee members at least one week before the scheduled date of meeting.
3. However, emergency meeting may be called by the vice chairman with a short notice of say 1-2 days or so, recording the reason for such a meeting. Any member of the Committee can request

to the Vice Chairman to call such a meeting ensuring that academics is not suffered (preferably during recess). The decision of the Vice Chairman will be final.

4. Vice Chairman of each Committee will arrange to maintain the proceedings of meetings, use ledger books.
5. If the Vice Chairman is on long leave on account of any reason, he/she will hand over the complete charge to the next member in order.
6. Maintain the sanctity of the meetings and develop team spirit.
7. No member will remain absent for meeting without the prior permission of the Vice Chairman.
8. HODs will form Chapter (s) of professional bodies, at least one, as the norms set by the Professional Body.
9. The Management / Principal is empowered to delete / add a Committee, change Constitution / Function, etc., as and when required.
10. Steering Committee is the Highest Committee, responsible for monitoring the functioning of other Committees.
11. Vice - Chairman should conduct at least one meeting per month (Third Saturday) & he should submit the proceedings of such meeting to Principal.

Sd/-  
(Dr. K. H. Wandra)  
Principal,

Copy to :-

- 1 All HODs
- 2 Administrative Section
- 3 Concerned Members of different committees.
- 4 All Section Heads
- 5 Librarian